

Discovery Community School

Steering Meeting

2/10/08

Attendees: Diane J, Pete S, Mark B, Shannon B, Dawn G, Linda M, Pauline T, Susan V, Cameron S, Patty R and Marc B.

Shannon called the meeting to order at 6:40.

Principal's Report: Mark presented enrollment for 2008-2009 school year: 8 sixth graders, 13 fifth graders (1 new), 10 fourth graders (1 new), 12 third graders (2 new), 14 second graders (2 new) and 12 first graders (8 new/4 siblings).

Head Teacher's Report: Diane said Joe our night custodian is retiring at end of April. He has treated DCS and their meetings and events very well over the years and thoughts were to get a gift for him. Decision was to use \$50 from budget and pass the hat from the community. Plans are to present to Joe at April Community meeting. **Action Item:** Marc to ask Dave for gift certificate ideas and email to Linda M. Linda to create a PO announcement and to get a card.

Diane also presented a thought for next year to have information night separate from community meeting and slightly earlier in the year (before mid-winter break). In this way classroom observations can also be earlier so as not to interfere with assessments. It will have more of an open house feel. A question was asked whether we want to have it on LWSD site. Plans are to have an updated power point.

Treasurer's Report: Marc distributed current financial report. Things are looking pretty good. The employee matching contributions are up from prior years. **Action Item:** Marc to have 2008-09 budget proposal to May Steering meeting so it can be approved for May Community meeting since there is no June Community meeting. It would also be nice for Sara (co-treasurer) to attend May's Steering meeting.

Volunteer Report: Shannon reported for Anne. April volunteer commitment report sent to 4 families who are designated as possibly having a hard time fulfilling their community hours. Also next years organization chart will be at this month's community meeting and an email has already gone out so people can start planning in what way they want to volunteer for next year. She will be asking for volunteers this year for graduation planning and end of year school picnic.

Committee Reports:

Enrichment: No report

Finance/Grant writing: Cameron is looking at LWSD web site which states they will have information about Grants for next school year posted in April. The Seed Grant will also be announced in April. So Cameron is checking the web sites daily to see if any

information is there. Cameron stated she will be signing up for Grant writing for the next school year.

Community Outreach: Susan stated Earth Day event at St Edward's State Park is Saturday, April 26 from 9-12. Kids will be creating flower vases in class to help decorate tables at the Earth Day fair. Look to PO for more information. **Action Item:** Cameron to look at supplies for creating tissue paper flowers for centerpieces for the fair. Also, herbicide weeding at Sandburg Campus at April 19 from 10:00 to 1:00.

Community Building: Pool party was a small group but everyone who attended had fun. **Action Item:** Pauline to invite new parents to May community meeting. Pauline will also be new parent coordination for next year. Also the letter to new families still stated they will have a mentor. **Action Item:** Diane to let Janet know to reword the letter for next year to say the new family coordinator instead of mentor.

Elections: Dawn G has accepted next year co-chair. Stella B has accepted for Treasurer. We still need a Secretary position. Pauline will put out another announcement. There was discussion about whether the period for nominations was too long. Pauline suggested mentioning elections at February Community meeting and then sending out the first call for nominations on March 1.

Communications: Dawn had nothing to report.

Other Business:

Linda M presented an idea that has come up before of a 'Caring' Coordinator position and she is willing to volunteer for this next year. She will announce at beginning of next school year. Anyone can contact Linda and she will contact family to see what, if anything they need as far as meals and car pooling to school. She will send cards signed Caring DCS community. **Action Item:** Marc to ensure Hospitality budget is increased slightly next year for purchasing of cards.

Spring Camp: May 9-10. Dawn stated that registration deadline is tomorrow. There are volunteers for about half of the activities. She will have signup sheet at community meeting.

Action Item Follow-Ups:

None, all completed

Meeting adjourned at 8:03.